PlanetMark

Business Certification

Claremont Group Interiors

YEAR 3

01 January 2023 to 31 December 2023

Measure

Engage

Communicate

Executive Summary

This is Claremont Group Interiors's 3rd year of business carbon footprint reporting and certification to The Planet Mark and its 2nd year of Social Value measuring. Claremont Group Interiors first calculated the carbon footprint of its Head Office (Claremont House, 2 Kelvin Close, Warrington WA3 7PB) for the year ending 2021 This year's footprint includes emissions from electricity, t&d losses, on-site renewables, water, fleet, business travel, waste, paper, courier-freight, commuting, homeworking (not included in total footprint). Claremont Group Interiors has been certified with The Planet Mark for the year ending December 2023 based on its per turnover metric reduction and set a target to reduce emissions by 5% annually.

Claremont Group Interiors's measured location-based carbon footprint for year ending December 2023 was 416.7 tCO_2e, an increase of 3.2% from the year ending December 2022. Year- on- year comparison was normalised to exclude Commuting and Freight data as well as Origin Workspace data as these sources and additional site was reported for the first time in 2023. The carbon footprint per £m turnover was 9.2 tCO_2e (a decrease of 9.2%) and the carbon footprint per employee was 3.6 tCO_2e (an increase of 6.5%). Scope 1 emissions (fleet travel) account for 10.4%, location-based scope 2 emissions (electricity, fleet travel) account for 7.3% and scope 3 emissions (transmission and distribution losses, paper, business travel, waste, water, freight, commuting, fleet travel) account for 82.2%. Claremont Group Interiors's measured market-based footprint in the year ending December 2023 was 442.7 tCO_2e, an increase of 0.2% from the year ending December 2022.

Claremont Group Interiors's measured Social Value contribution for the year ending December 2023 was £256,115. It reported on 14 Social Value measures with the top three contributors being NT39, NT6 and NT26.

PlanetMark

It's more than a mark

Measured carbon EMISSIONS

416.7
tCO_2e measured emissions

Measured emissions equivalent to
368 flights from London to New York

3.6
tCO_2e per employee

Buildings

33.2 tCO_2e

Used enough electricity to power **42** UK homes for one year

Travel

382.3 tCO_2e

Travelled **38** times around the world

Waste

0.4 tCO_2e

Produced waste that weighs the same as **1** London bus

Water

0.2 tCO_2e

23 litres per employee per day

Procurement

0.6 tCO_2e

483 sheets of paper used per day

Homeworking

55.5 tCO_2e

Used enough energy to power **17** UK homes for one year

Step one.

MEASURE

Measured carbon footprint.
Location BASED

Reporting year:
01 January 2023 to 31 December 2023

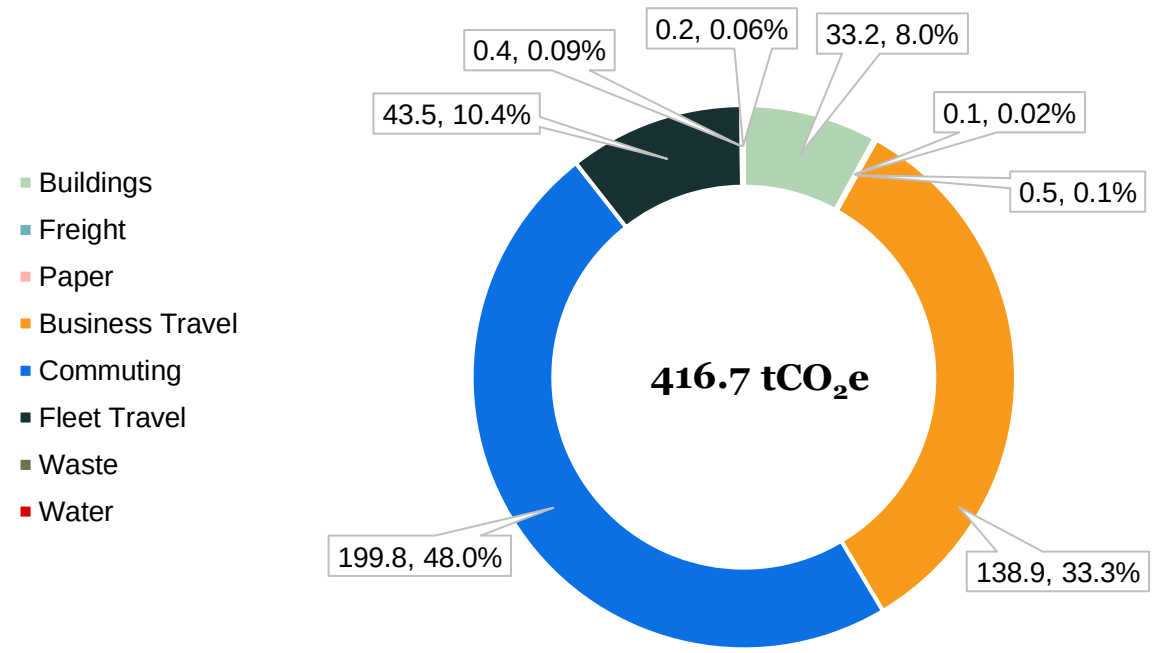
Reporting Boundary:
UK Operations

Emissions measured:
Electricity, T&D Losses, On-Site Renewables, Water, Fleet, Business Travel, Waste, Paper, Courier-Freight, Commuting, Homeworking (not included in total footprint)

Highlights:

Carbon footprint (tCO_2e):	**416.7**
Per employee (tCO_2e):	**3.6**
Next reduction target:	**5%**
Data quality score:	**16 out of 20**

Carbon footprint by emission source for year ending 2023, tCO_2e



Note: Your carbon footprint is reported two ways; one is using the location based method of calculating Scope 2 electricity emissions and the other the market based method. A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data). A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice).

Measured carbon footprint.

Market *BASED*

Reporting year:
01 January 2023 to 31 December 2023

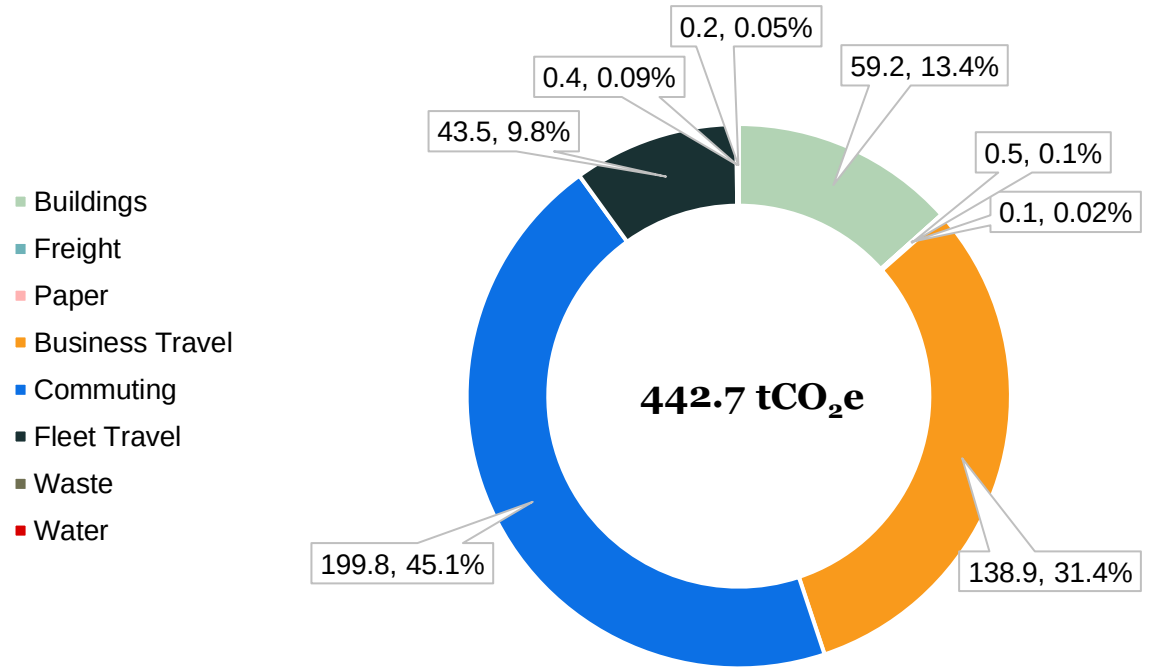
Reporting Boundary:
UK Operations

Emissions measured:
Electricity, T&D Losses, On-Site Renewables, Water, Fleet, Business Travel, Waste, Paper, Courier-Freight, Commuting, Homeworking (not included in total footprint)

Highlights:

Carbon footprint (tCO_2e):	**442.7**
Per employee (tCO_2e):	**3.8**
Next reduction target:	**5%**
Data quality score:	**16 out of 20**

Carbon footprint by emission source for year ending 2023, tCO_2e



Note: Your carbon footprint is reported two ways; one is using the location based method of calculating Scope 2 electricity emissions and the other the market based method. A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data). A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice).

Market-based methodology.

What is market-based carbon footprint measurement?

The market-based method was introduced in 2015 in order to allow companies to reflect the emissions from the electricity that they have specifically chosen to procure or generate on-site, which in most cases will be different from the average emissions of the electricity that is generated by the local grid.* For the purposes of year-to-year comparison and reduction, location-based value is used, to ensure consistency and adherence to Business Certification Scheme Rules.

If you have a green tariff:

Different electricity suppliers (and different tariffs from the same electricity supplier) may have different greenhouse gas emissions attributed to them depending on the mix of generators that they source electricity from, and they have to declare the fuel mix of their electricity supplies to Ofgem on an annual basis.

Your electricity supplier may choose to invest in new renewable generation capacity of its own or contract directly with an existing renewable generator via a mechanism known as a Power Purchase Agreement (PPA). Under a PPA the supplier commits to purchasing electricity produced by the renewable generator for a long period, providing certainty for the generator and a good price for the supplier.

A more common approach to green tariffs is for electricity suppliers to purchase electricity from the wholesale market (which means that it has been generated by a range of sources including fossil fuel generators) and then purchase and retire an equivalent number of certificates known as REGOs (Renewable Energy Guarantees of Origin). This type of green tariff is usually described as being “REGO-backed”. **These REGO-backed green tariffs would be eligible for zero emissions under the market-based method, however we recommend that our members seek out high quality green tariffs which go beyond minimum standards and actively support the deployment of additional, new renewables generation capacity.**

If your electricity supply is not a 100% renewable, then under the market-based approach, we use the emission factor based on the tariff or the supplier’s fuel mix disclosure declaration. In some cases, this will be lower than the grid average emission factor used in the market-based approach. If no tariff or supplier-specific emission factor is available, then an emission factor based on the residual fuel mix is used. This emission factor is higher than the grid average emission factor as the residual fuel mix is made up of all fossil fuel and nuclear generation along with the renewable generation which does not have a retired REGO associated with it. This results in market-based carbon footprint being higher than location-based.

If you have on-site renewables:

If your renewables installation is not supported by the Feed-In Tariff (FiT) or if you retired REGOs equivalent to the amount of electricity consumed from an on-site renewable installation, you are eligible for zero emissions for the generated electricity which you consume on-site under both the market-based and location-based methods. Electricity exported to the grid is excluded and does not contribute to a reduction in emissions.

Planet Mark members with FiT-supported renewables installations (the FiT ran in the UK from April 2010 to March 2019) who have not registered for, claimed and retired REGOs for the generation cannot claim the zero carbon electricity (please refer to Ofgem rules). In this case the average grid emission factor is applied to consumption of on-site renewable generation under the location-based method and the residual fuel mix emission factor is applied under the market-based method. It is possible to register a FiT-supported renewable installation with Ofgem and retire the associated REGOs and in this case a zero emission factor would be applied to consumption of on-site renewable generation in both the location-based and market-based methods.

A REGO (Renewable Energy Guarantees of Origin) is a certificate which is issued by Ofgem to a renewable generator for each MWh (megawatt-hour) of renewable electricity that they produce.

* https://ghgprotocol.org/sites/default/files/standards/Scope%202%20Guidance_Final_Sept26.pdf#page=28

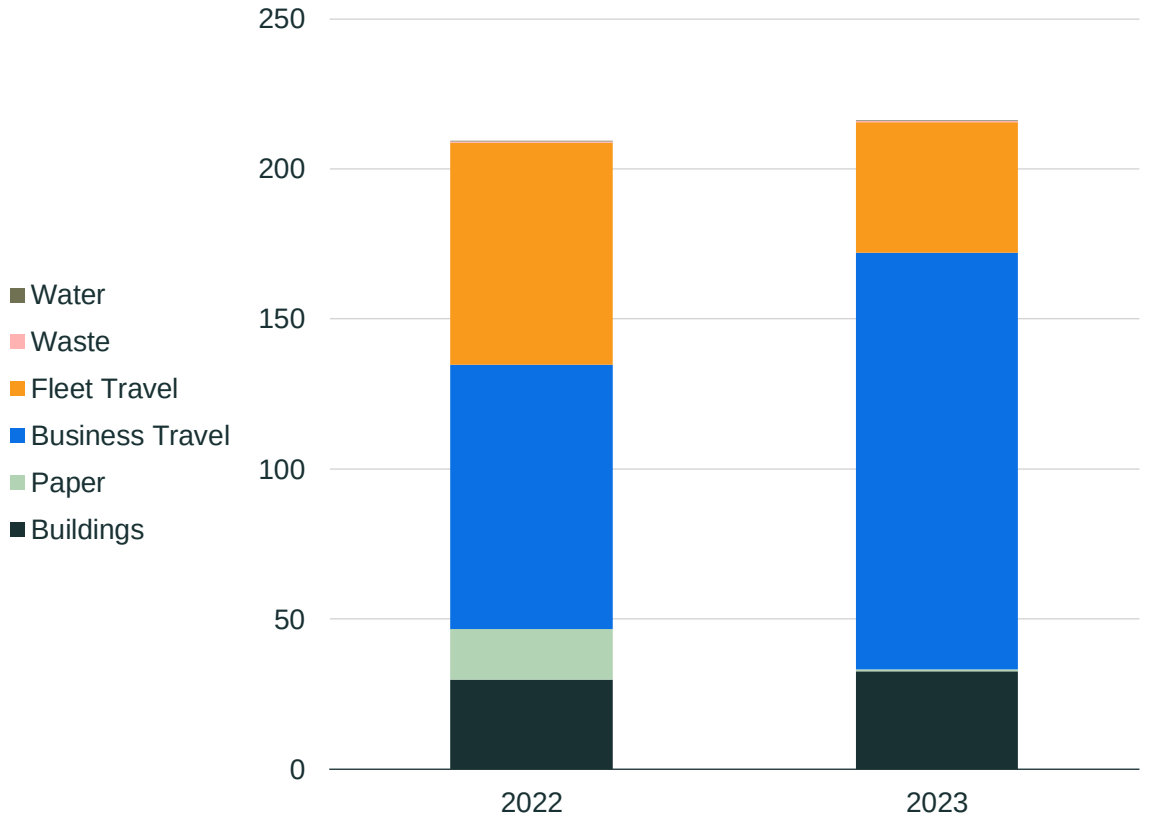
Measured carbon footprint.

Yearly COMPARISON

Year- on- year comparison was normalised to exclude Commuting and Freight data as well as Origin Workspace data as these sources and additional site was reported for the first time in 2023.

Source Category	2022	2023
Buildings	29.9	32.7
Paper	16.8	0.5
Business Travel	87.9	138.9
Fleet Travel	74.1	43.5
Waste	0.4	0.4
Water	0.2	0.2
Total	**209.4**	**216.2**

Carbon footprint by emission source for year ending 2022 and 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

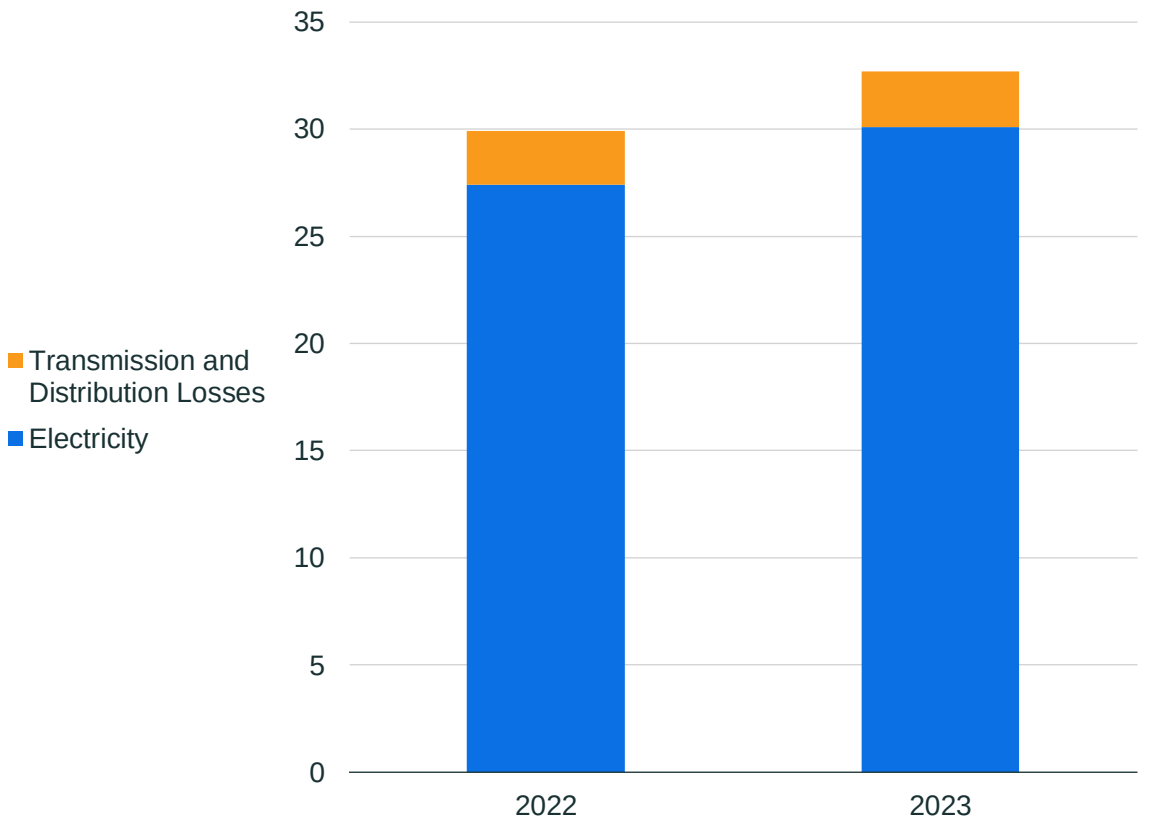
Carbon footprint.

BUILDINGS

Emissions associated with buildings have increased by around 9%.
Only electricity is used in buildings.

Buildings	2022	2023
Electricity	27.4	30.1
Transmission and Distribution Losses	2.5	2.6
Total	**29.9**	**32.7**

Buildings emissions for year ending 2022 and 2023, tCO_2e



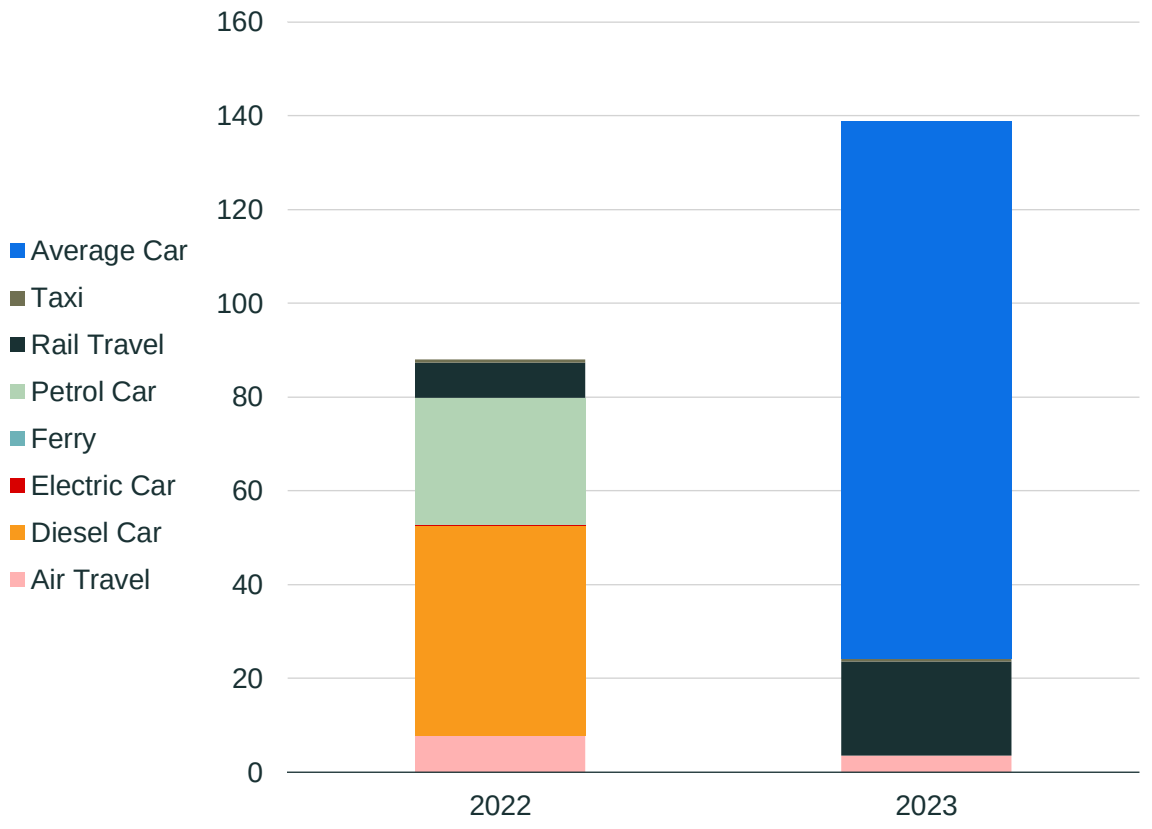
All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Carbon footprint.
Business TRAVEL

Emissions associated with business travel have increased by around 58%.
This year all car travel has been reported as average car.

Business Travel	2022	2023
Air Travel	7.8	3.6
Diesel Car	44.7	-
Electric Car	0.3	-
Ferry	0.1	-
Petrol Car	27.0	-
Rail Travel	7.4	20.0
Taxi	0.7	0.6
Average Car	-	114.7
Total	**87.9**	**138.9**

Business travel emissions for year ending 2022 and 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

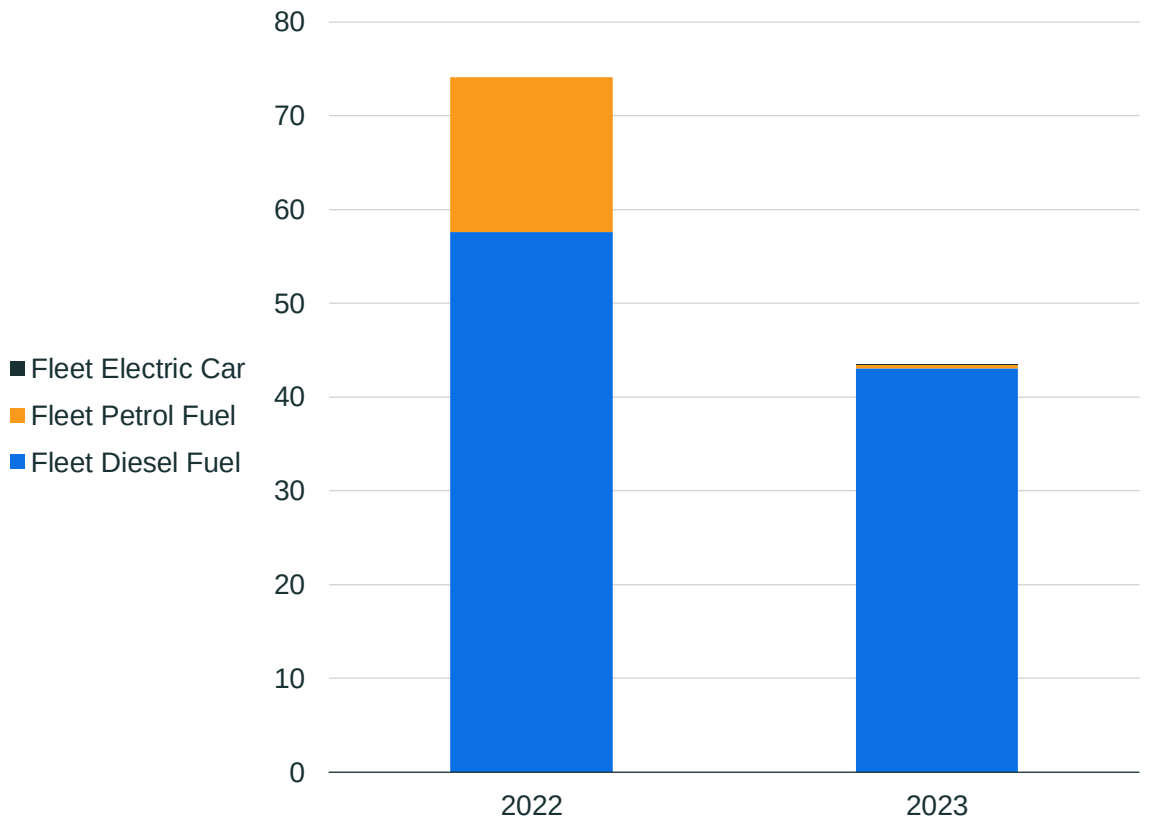
Carbon footprint.

Fleet TRAVEL

Emissions associated with fleet travel have decreased by around 41%.
This year electric car usage has been reported.

Fleet Travel	2022	2023
Fleet Diesel Fuel	57.6	43.1
Fleet Petrol Fuel	16.6	0.4
Fleet Electric Car	-	0.01
Total	**74.1**	**43.5**

Fleet travel emissions for year ending 2022 and 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

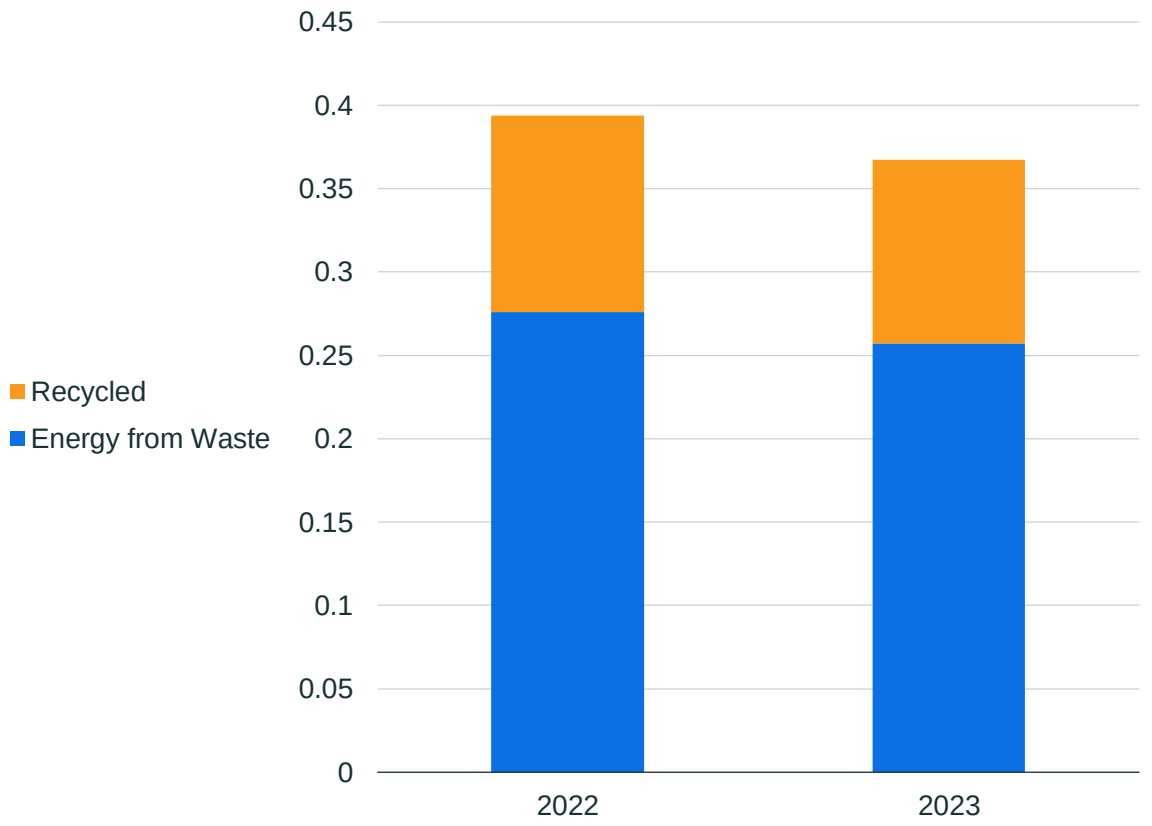
Carbon footprint.

WASTE

Emissions associated with waste have decreased by around 7%.
No waste has been sent to landfill in both reporting periods.

Waste	2022	2023
Energy from Waste	0.3	0.3
Recycled	0.1	0.1
Total	**0.4**	**0.4**

Waste emissions for year ending 2022 and 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

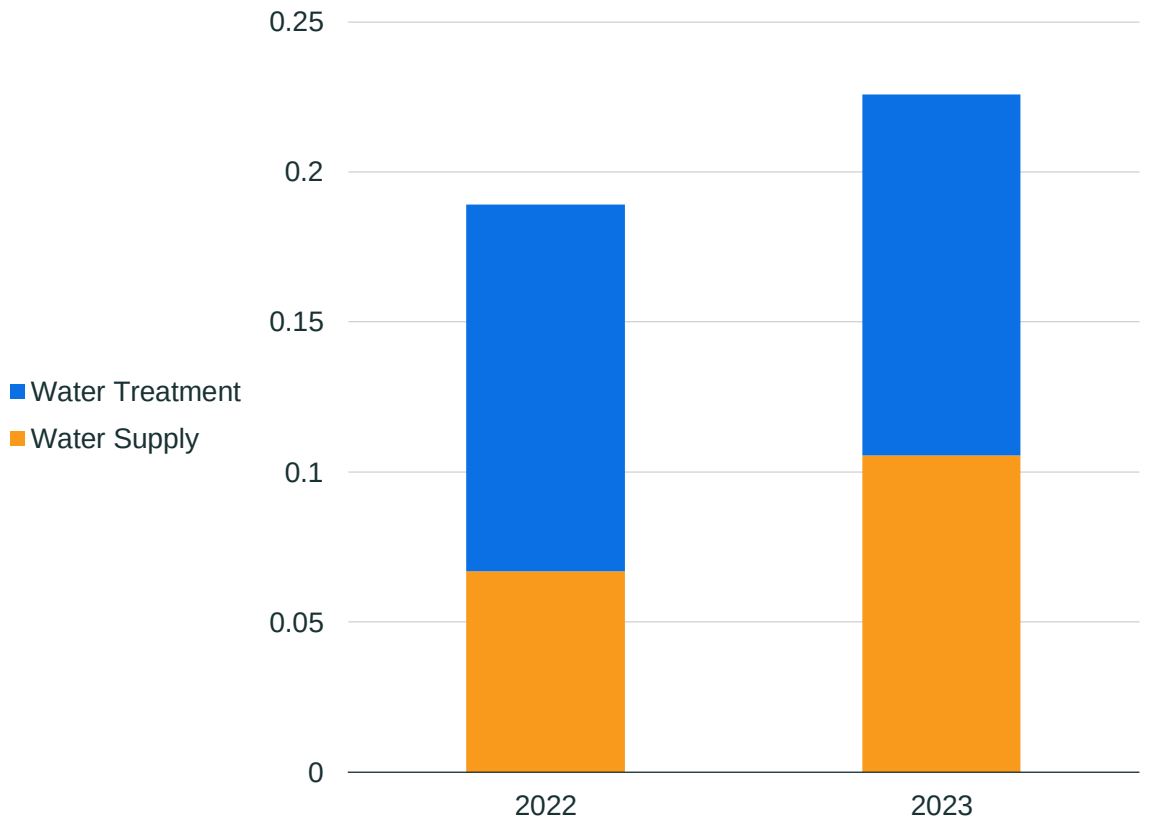
Carbon footprint.

WATER

Emissions associated with water have increased by around 19%.

Water	2022	2023
Water Supply	0.1	0.1
Water Treatment	0.1	0.1
Total	**0.2**	**0.2**

Water emissions for year ending 2022 and 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

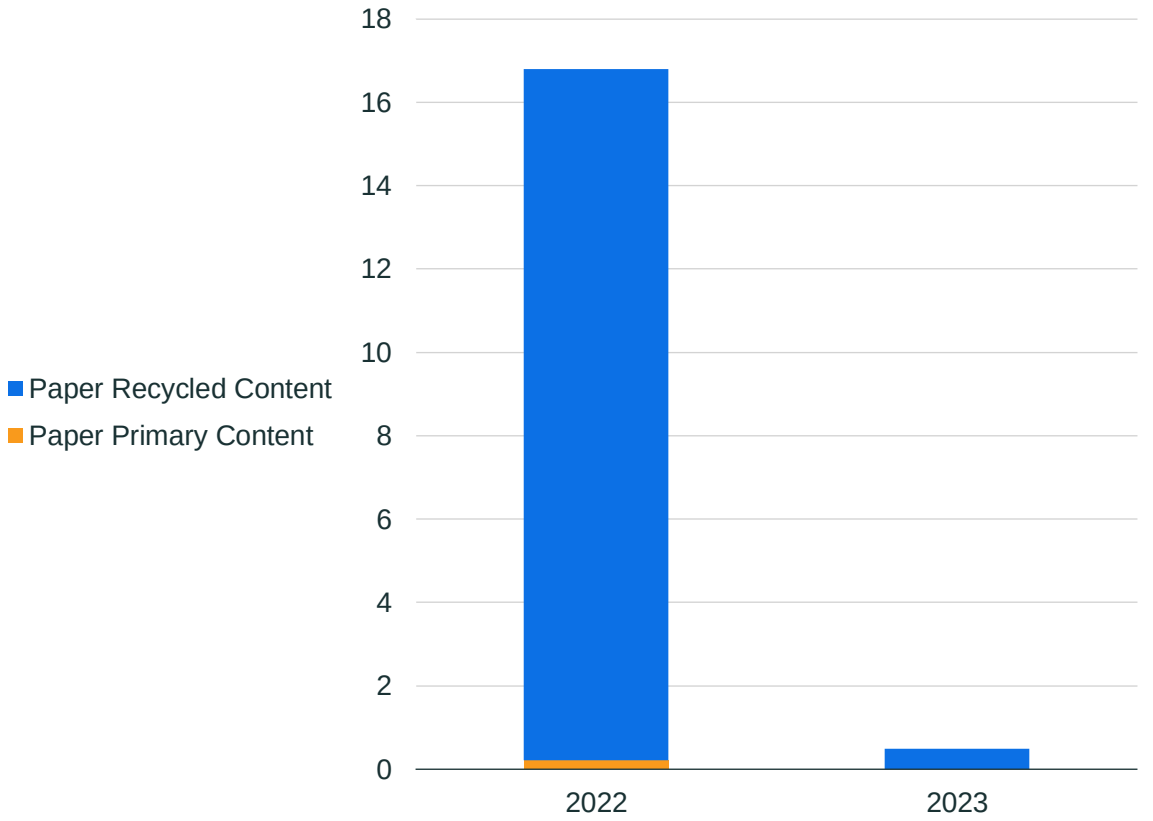
Carbon footprint.

PROCUREMENT

Emissions associated with paper have decreased by around 97%.
This year only recycled paper has been used.

Paper	2022	2023
Paper Primary Content	0.2	-
Paper Recycled Content	16.6	0.5
Total	**16.8**	**0.5**

Procurement emissions for year ending 2022 and 2023, tCO_2e



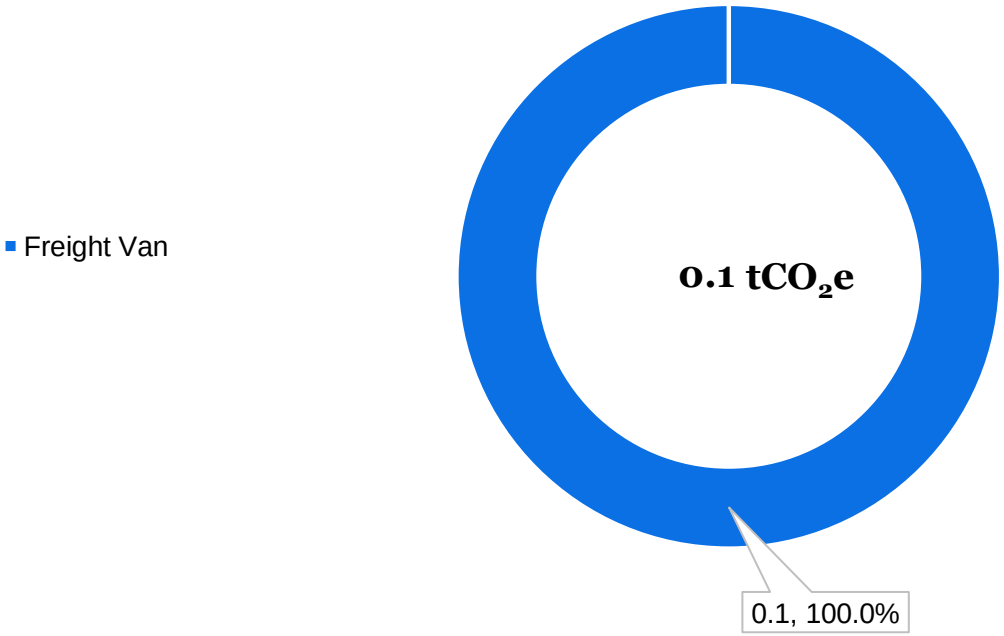
All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Carbon footprint.
Courier FREIGHT

This is the first-year freight emissions have been reported, therefore no year-on-year comparison is available.

Freight	tCO_2e	%
Freight Van	0.1	100.0
Total	**0.1**	**100.0**

Freight emissions for year ending 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Carbon footprint.

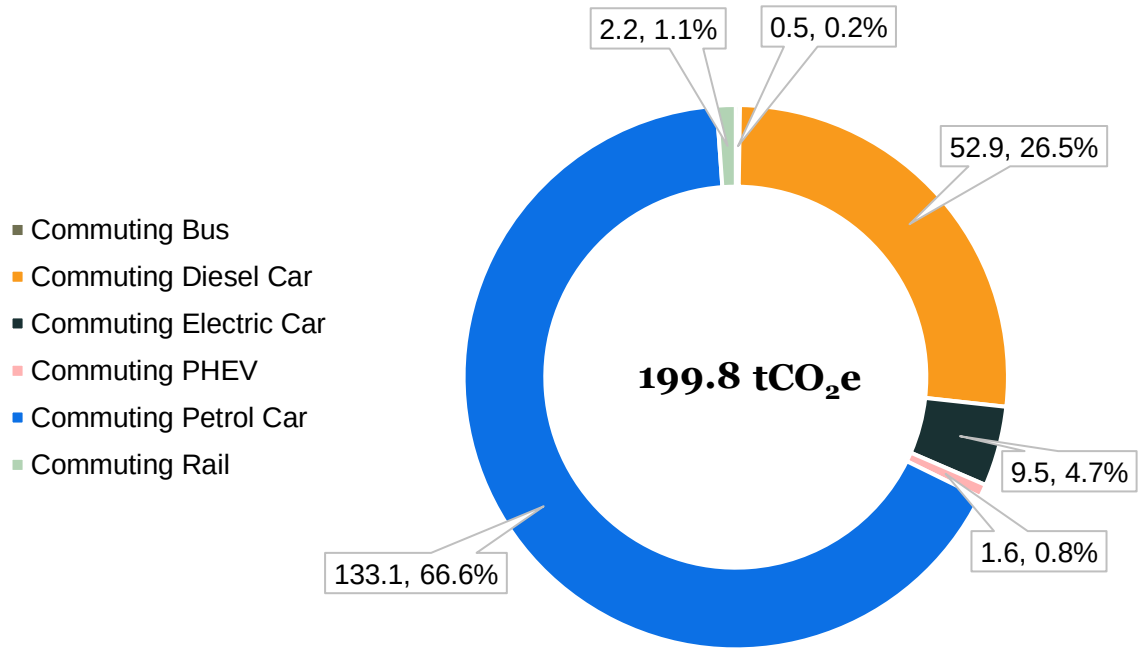
COMMUTING

This is the first-year commuting emissions have been reported, therefore no year-on-year comparison is available.

Commuting	tCO_2e	%
Commuting Bus	0.5	0.2
Commuting Diesel Car	52.9	26.5
Commuting Electric Car	9.5	4.7
Commuting PHEV	1.6	0.8
Commuting Petrol Car	133.1	66.6
Commuting Rail	2.2	1.1
Total	**199.8**	**100.0**

All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Commuting emissions for year ending 2023, tCO_2e

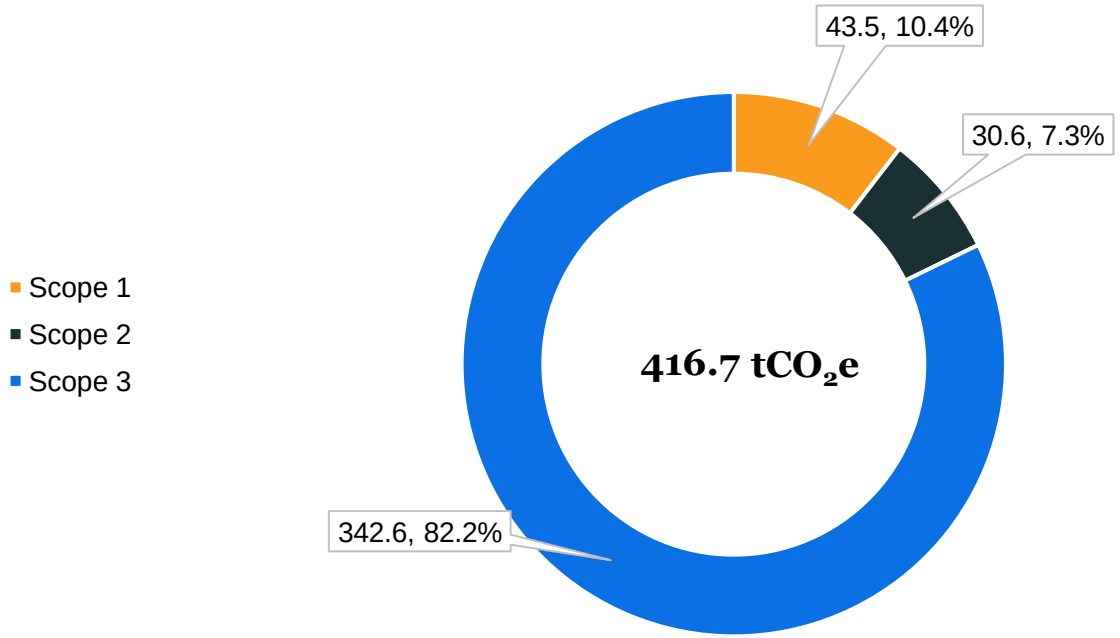


Measured carbon footprint.

BY SCOPE

Scope	tCO_2e	%
Scope 1	43.5	10.4
Scope 2	30.6	7.3
Scope 3	342.6	82.2
Total	**416.7**	**100.0**

Measured carbon emissions by scope for year ending 2023, tCO_2e



All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

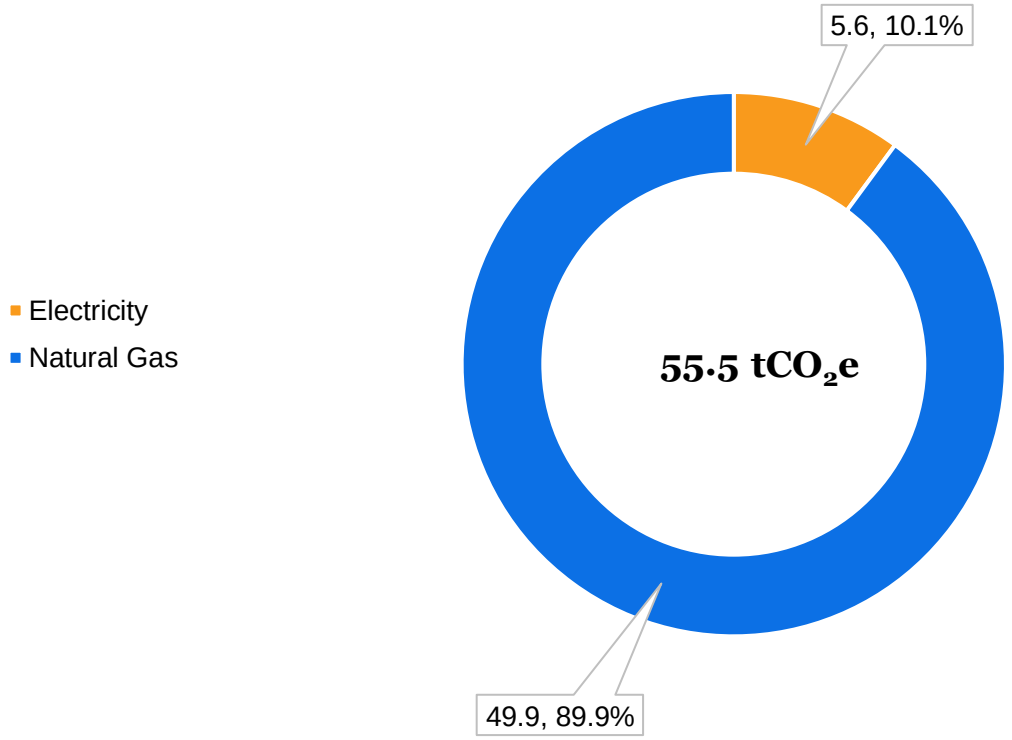
Carbon footprint.

HOME OFFICE

Due to the uncertainties surrounding Home Office emissions, and the fact that commuting emissions have not been calculated as part of your footprint, these figures are provided for information only in order to give an indication of the scale of the impact associated with home office energy consumption. They have not been included in your carbon footprint total.

Homeworking	tCO_2e	%
Electricity	5.6	10.1
Natural Gas	49.9	89.9
Total	**55.5**	**100.0**

Homeworking emissions for year ending 2023, tCO_2e



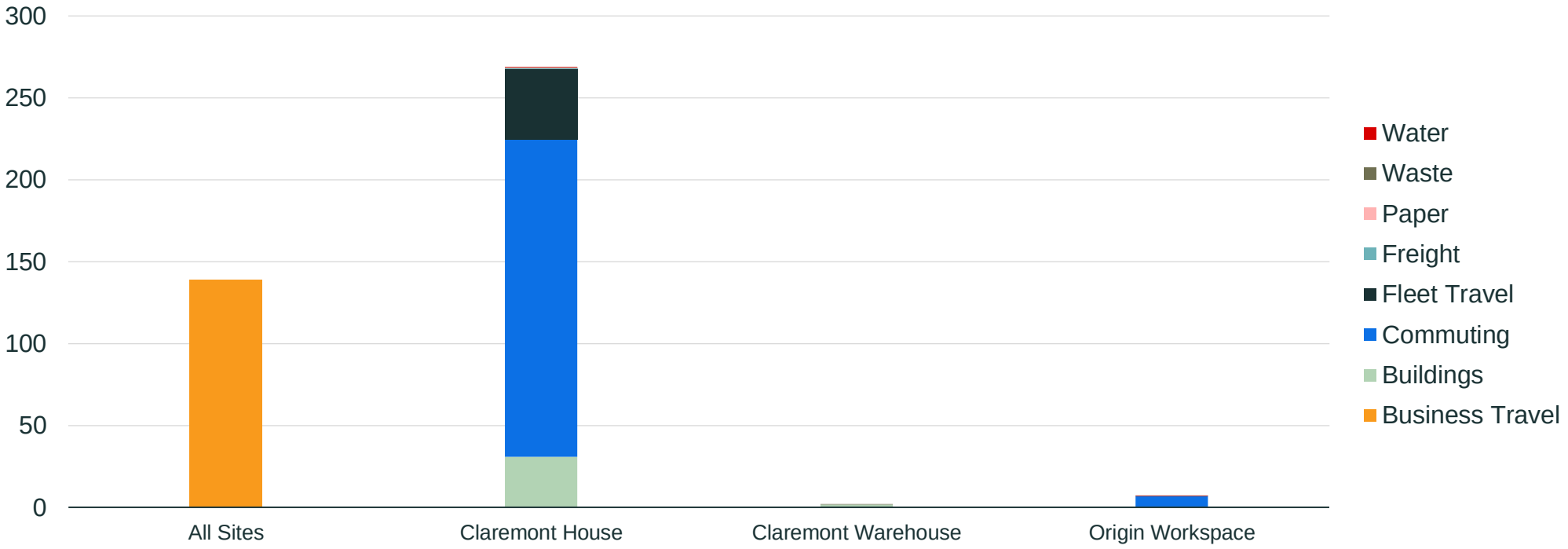
All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Carbon footprint.

BY LOCATION

Carbon footprint for each location

tCO_2e



Note:
'All Sites' includes business travel, since the data submitted was cumulative for the whole business.

Looking ahead.
Targets for next year.

Measured carbon footprint

416.7 tCO_2e

Carbon reduction target (5%)

20.8 tCO_2e

Carbon reduction per employee (5%)

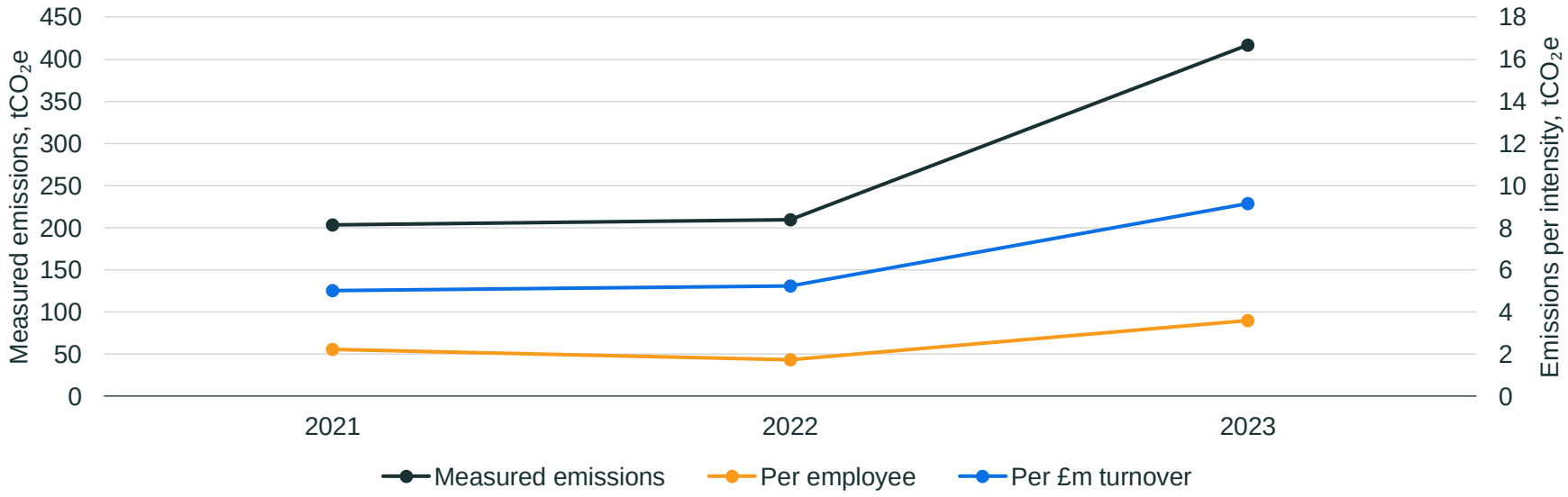
0.2 tCO_2e

Historical Carbon Emissions

Reported carbon emissions year ending 2021 to 2023

Note:

This graph shows absolute reported carbon emissions for each year the Planet Mark Business Certification was measured using the location-based method. Planet Mark's Business Certification covers scope 1, 2 and some 'core' scope 3 emissions

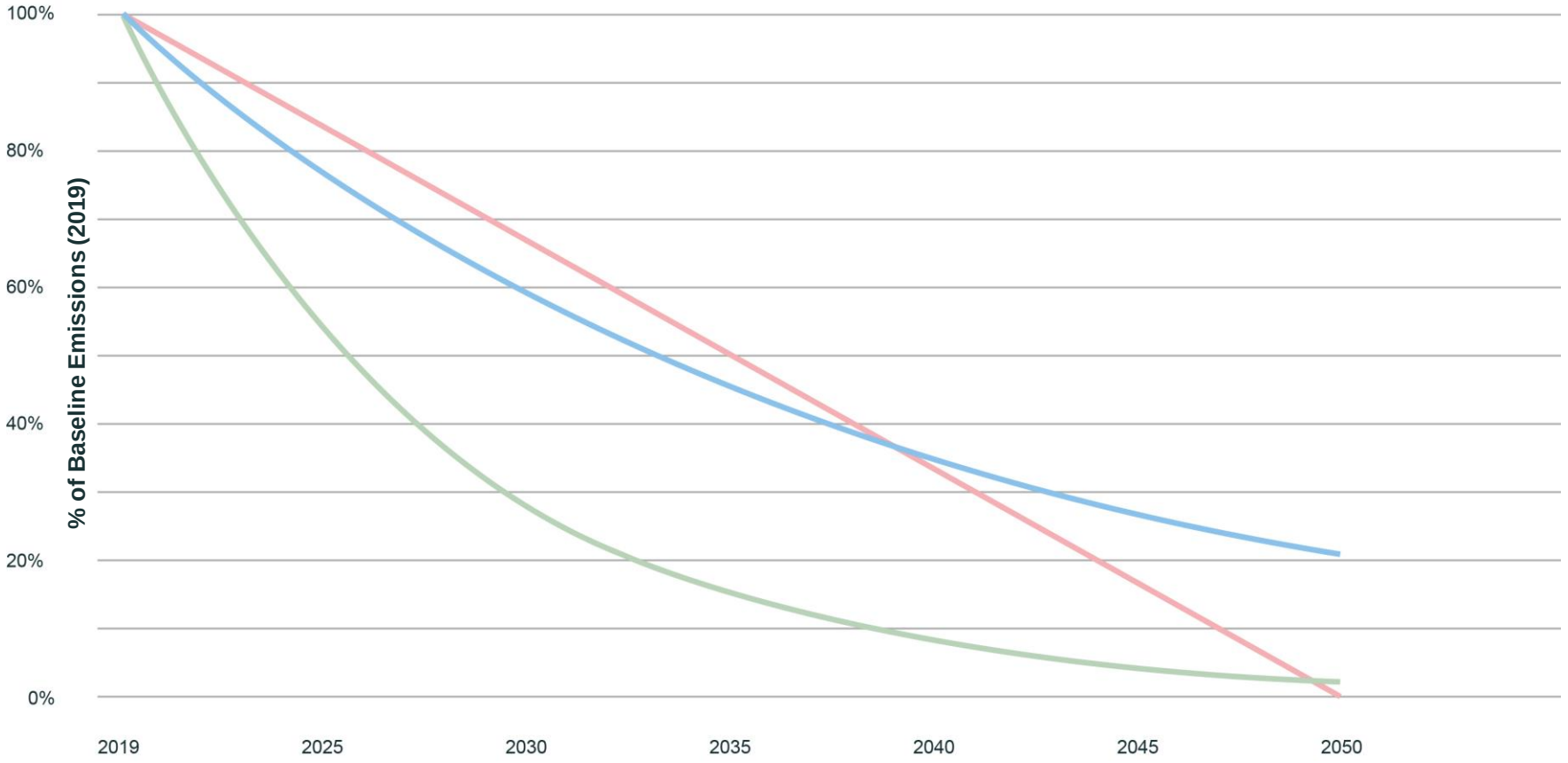


Improvements in data quality and changes to the business reporting boundary may impact the emission sources included in each year's certification. Meaningful comparisons, therefore, may not be possible without normalisation (not shown here). Annual reductions are based on the previous year's emissions (a rolling baseline), with certification awarded based on a minimum normalised reduction requirement or the emissions banking approach.

.

Target setting.

A Decade of Action: Pathways to Net Zero through varying emissions reduction trajectories



Planet Mark 5% annual reduction

- 5% year on year reduction is the minimum annual reduction recommended by the Planet Mark.

Planet Mark 12% annual reduction

- 12% year on year reduction is based on the Planet Mark Member absolute carbon reduction average over the past 5 years (2018-2022).
- A 12% year on year reduction from a 2019 baseline will set you on track to meet the UK target Net Zero by 2050.

Net Zero 2050

Social value.

CONTRIBUTION

% turnover
0.6 %

Total Social Value
£ 256,115

Social Value per employee
£ 2,206

Your people
£ 179,790

Community & volunteering
£ 54,897

Donations
£ 19,055

Procurement
£ 425

Environmental impacts
£ 1,948

Social Value – Breakdown (i).

Theme	Ref	Measures	Units	Your amount
People	**NT6**	No. of full time equivalent disabled employees (FTE) hired on the contract	No. people FTE	4
People	**NT10**	No. of weeks of apprenticeships or T-Levels (Level 2,3, or 4) provided on the contract (completed or supported by the organisation)	No. weeks	17
People	**NT20**	No. of employees on the contract that have been provided access for at least 12 months to comprehensive and multidimensional wellbeing programmes	No. employees provided access	116.125
People	**NT21**	Equality, diversity and inclusion training provided both for staff and supply chain staff	No. hrs (total session duration)*no. attendees	18
People	**NT39**	Mental Health campaigns for staff on the contract to create community of acceptance, remove stigma around mental health	£ invested including staff time	86,105.44
People	**NT40**	Number and type of initiatives to be put in place to reduce the gender pay gap for staff employed in relation to the contract (describe and document initiatives)	£ invested including staff time	6,036.2
Community & Volunteering	**NT12**	No. of weeks spent on meaningful work placements or pre-employment course; 1-6 weeks student placements (unpaid)	No. weeks	1

All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Social Value – Breakdown (ii).

Theme	Ref	Measures	Units	Your amount
Community & Volunteering	**NT13**	Meaningful work placements that pay Minimum or National Living wage according to eligibility - 6 weeks or more (internships)	No. weeks	15
Community & Volunteering	**NT26**	Initiatives taken or supported to engage people in health interventions (e.g. stop smoking, obesity, alcoholism, drugs, etc.) or wellbeing initiatives in the community, including physical activities for adults and children	£ invested including staff time	51,785.4
Environmental	**NT33**	Car miles driven using low or no emission staff vehicles included on project as a result of a green transport programme	Miles driven	41,938
Environmental	**NT53**	Innovative measures to safeguard the environment and respond to the climate emergency to be delivered on the contract - these could be e.g. co-designed with stakeholders or communities, or aiming at delivering benefits while minimising carbon footprint from initiatives, etc.	£ invested - including staff time (volunteering valued at £16.93 per hours, expert time valued at £101.00 per hour) and materials, equipment or other resources	900
Environmental	**NT83**	Commitment to measure and disclose Scope 1, 2 and 3 carbon emissions	Yes, commitment to measure Scope 1, 2 and 3 emissions	Yes

All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Social Value – Breakdown (iii).

Theme	Ref	Measures	Units	Your amount
Donations	**NT28**	Donations and/or in-kind contributions to specific local community projects (£ & materials)	£ value	19,054.55
Procurement	**NT43**	Initiatives taken throughout the local and global supply chain to strengthen the identification, monitoring and reduction of risks of modern slavery and unethical work practices occurring in relation to the contract (i.e. supply chain mapping, staff training, contract management)	£ invested including staff time	425

All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Step two.

ENGAGE

Workshops.

At Planet Mark we believe each day is an opportunity to create change. Our engagement experts will help unlock your employees' passion and help embed sustainability within your organisation.

Our workshops seek to inform, inspire and empower participants to become part of your business' net zero journey.

Book a call with us here to explore how we can help upskill, build confidence and participation among your team and wider stakeholders.

Workshop	Description
Sustainability Plan Workshop	A three-hour session which lifts the lid on operational carbon emissions, supporting a brainstorming session to understand impacts and consider actions that can make a material difference. Participants leave with a one-year Sustainability Plan with SMART targets, roles and responsibilities.
Net Zero Carbon Essentials	A three-hour CPD accredited workshop which introduces the fundamentals of net zero carbon and what it means for a business to embark on a Net Zero journey.
Net Zero Masterclass	Designed for senior leaders and board members, this short workshop covers the Net Zero terminology, legislation and frameworks and presents an opportunity for leaders to discuss the company's net zero journey.
Business Sustainability Essentials	A three-hour CPD accredited workshop covering the basics of business sustainability and the role your employees can adopt in driving change from within.
Supplier Engagement workshop	Invite your suppliers to learn about and get involved with your sustainability journey and net zero ambitions. We facilitate and build content particularly around Scope 3 emissions.

The Eden Project

PARTNERSHIP

At Planet Mark, we recognise that that we need nature to address the greatest challenges of our time.

The Eden Project, an educational charity, connects us with each other and the living world, exploring how we can work towards a better future.

As part of your certification with the Planet Mark, a number of tickets have been assigned to your organisation so you can visit the Eden Project for free – please get in touch to arrange your Eden Project visit and inspire and encourage positive action.

Step three.

COMMUNICATE

Communicating your international influence.

The Sustainable Development Goals (SDGs), also known as the Global Goals, are a collection of 17 interrelated goals set by the United Nations. They cover a broad range of social and economic development issues. These include poverty, hunger, health, education, climate change, gender, equality, water, sanitation, energy.

By measuring and reducing your carbon footprint with the Planet Mark, you can directly and measurably contribute to up to 9 SDGs addressing 14 SDG targets.

Contributing towards

7 SDGs

SDG alignment.

6.3 - Reduction in total waste produced

6.3 - 100% of water treated

13.3 - Donation to the Eden Project

7.2 - 7% of energy demand met by renewable energy

11.6 - Measured carbon emissions

11.6 - Reduction in total waste produced

11.6 - 30% of waste recycled and composted

11.4 - Donation to the Eden Project

14.1 - Reduction in total waste produced

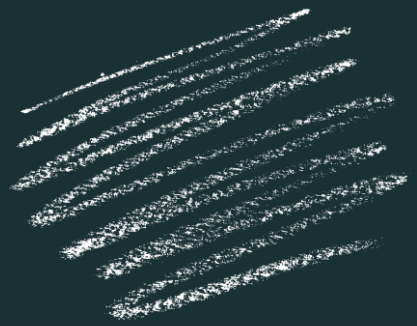
12.6 - Measured carbon emissions

12.5 - Reduction in total waste produced

12.5 - 30% of waste recycled and composted

15.2 - Reduction in paper use

5 ways to accelerate your sustainability journey.



1. Review our recommendations

Guidance for general best practice: See the Appendix of this report for recommendations to do with Data Collection & Quality, Building, Waste, Travel, Paper, Staff Engagement and Supplier Engagement.

2. Join our online community

Planet Mark online community platform: If you haven't already, invite your team to join our exclusive member-only community platform, where you can check out inspirational initiatives to implement in your own organisation and collaborate with other Planet Mark Members. Join here.

3. Use our toolkits & resources

Toolkits & Guides: Go to our Members Area on our website and make use of resources available to Planet Mark members.

4. Connect with us

Social media channels: We're active across social media and would love to help share your sustainability stories across our platform, just connect and tag us please!

5. Need more support?

We can help. We are here to support on your sustainability journey, no matter where you're at. If you're on a path to net zero, we have a suite of Net Zero Solutions to offer. If you want further stakeholder engagement support, browse our list of workshops here or just get in touch to discuss.

Data Report.

APPENDIX

Sources.

			Current							
			01 January 2022 to 31 December 2022		01 January 2023 to 31 December 2023					
Source	**Scope**	**Unit**	**Amount**	**tCO_2e**	**Amount**	**tCO_2e**	**tCO_2e normalised**	**% Change in tCO_2e from previous year**	**% total carbon footprint**	**% Change in amounts from previous year**
Buildings										
Electricity (location based)	2	kWh	141,735.2	27.4	158,819.8	30.6	30.1	10%	7%	12%
Electricity (market based)	2	kWh	141,735.2	60.3	158,819.8	56.6	55.6	-8%	-	12%
Transmission and Distribution Losses	3	kWh	141,735.2	2.5	147,736.5	2.6	2.6	4%	1%	4%
Procurement										
Freight Van	3	tonne.km	-	-	169.2	0.1	0.0	-	0.02%	-
Paper Primary Content	3	tonnes	0.2	0.2	-	-	0.0	-	-	-
Paper Recycled Content	3	tonnes	22.4	16.6	0.7	0.5	0.5	-97%	0.1%	-97%
Travel										
Fleet Petrol Fuel	1	litres	7,658.2	16.6	189.3	0.4	0.4	-98%	0.1%	-98%
Fleet Diesel Fuel	1	litres	22,512.2	57.6	17,150.7	43.1	43.1	-25%	10%	-24%
Fleet Electric Car	2	km	-	-	160.9	0.01	0.01	-	0.002%	-
Air Travel	3	passenger.km	64,846.1	7.8	26,283.8	3.6	3.6	-54%	1%	-59%
Petrol Car	3	km	158,264.7	27.0	-	-	0.0	-	-	-
Fleet Electric Car	3	km	-	-	160.9	0.001	0.001	-	0.01%	-
Ferry	3	passenger.km	702.2	0.1	-	-	0.0	-	-	-
Electric Car	3	km	5,254.4	0.3	-	-	0.0	-	-	-
Diesel Car	3	km	261,595.1	44.7	-	-	0.0	-	-	-
Commuting Rail	3	passenger.km	-	-	63,182.8	2.2	0.0	-	1%	-
Commuting Petrol Car	3	km	-	-	830,401.6	133.1	0.0	-	32%	-
Commuting PHEV	3	km	-	-	15,425.5	1.6	0.0	-	0.4%	-
Commuting Electric Car	3	km	-	-	172,395.3	9.5	0.0	-	2%	-
Commuting Diesel Car	3	km	-	-	293,576.7	52.9	0.0	-	13%	-
Commuting Bus	3	passenger.km	-	-	4,812.8	0.5	0.0	-	0.1%	-
Average Car	3	km	-	-	688,284.2	114.7	114.7	-	28%	-
Rail Travel	3	passenger.km	209,675.9	7.4	564,525.7	20.0	20.0	169%	5%	169%
Taxi	3	km	3,223.1	0.7	3,015.3	0.6	0.6	-7%	0.2%	-6%
Waste										
Energy from Waste	3	tonnes	13.0	0.3	12.5	0.3	0.3	-7%	0.1%	-4%
Recycled	3	tonnes	5.6	0.1	5.4	0.1	0.1	-7%	0.03%	-4%

All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

Sources.

			Current							
			01 January 2022 to 31 December 2022		01 January 2023 to 31 December 2023					
Source	**Scope**	**Unit**	**Amount**	**tCO_2e**	**Amount**	**tCO_2e**	**tCO_2e normalised**	**% Change in tCO_2e from previous year**	**% total carbon footprint**	**% Change in amounts from previous year**
Water										
Water Supply	3	cubic metres	449.3	0.1	629.3	0.1	0.1	58%	0.03%	40%
Water Treatment	3	cubic metres	449.3	0.1	629.3	0.1	0.1	-2%	0.03%	40%
			Location Based							
Total		**tCO_2e**		**209.4**		**416.7**	**216.2**	**3%**		
No. employees		Number		119.8		116.1	116.1			
Total per employee		**tCO_2e**		**1.7**		**3.6**	**1.9**	**7%**		
Turnover £m		£m		40.0		45.5	45.5			
Total per £m		**tCO_2e**		**5.2**		**9.2**	**4.8**	**-9%**		
Total floor space		m²		1,102.8		1,422.6	1,422.6			
Building emissions per m²		**tCO_2e**		**0.03**		**0.02**	**0.02**	**-15%**		
			Market Based							
Total		**tCO_2e**		**242.2**		**442.7**	**241.7**	**-0.2%**		
No. employees		Number		119.8		116.1	116.1			
Total per employee		**tCO_2e**		**2.0**		**3.8**	**2.1**	**3%**		
Turnover £m		£m		40.0		45.5	45.5			
Total per £m		**tCO_2e**		**6.1**		**9.7**	**5.3**	**-12%**		
Total floor space		m²		1,102.8		1,422.6	1,422.6			
Building emissions per m²		**tCO_2e**		**0.1**		**0.04**	**0.04**	**-28%**		

All rows and tables are rounded to one decimal place. This may lead to slight discrepancies in totals within the report.

About this report – General.

Company Name	Claremont Group Interiors
Sector	Interior Design and office fit-out
Reporting Period	01 January 2023 to 31 December 2023
Year Of Certification	3rd
Reporting Boundary	UK Operations
Emission sources included	Electricity, T&D Losses, On-Site Renewables, Water, Fleet, Business Travel, Waste, Paper, Courier-Freight, Commuting, Homeworking (not included in total footprint)
Total FTE Employees (annual average no.)	116
Total Internal Floorspace (m^2)	1,422.6
Data Collection Lead	Joe McKay, joe.mckay@claremontgi.com Workplace Analyst
Significant reporting changes	None
Baseline Conversion Factor	Carbon: BEIS 2022, Social Value: TOMS 2022
Current Conversion Factor	Carbon: DESNZ 2023, Social Value: TOMS 2022
Methodology	We follow the GHG Protocol for Corporate Emission Reporting and The National TOMs Framework for Social Value Reporting. Refer to Planet Mark Business Certification Scheme Rules for detailed information on the methodology and standards used in the preparation of this report.
Community Project	Contributions to the Eden Project have been made as part of Planet Mark Certification.
Prepared by	Alice Szuszkewicz, Sustainability Consultant, Planet Mark
Checked by	Jamie Beevor, Head of Technical, Planet Mark Alex Smith, Technical Consultant, Planet Mark
Date	25 April 2024

About this report – Caveats (i).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Electricity	2 and 3	kWh	Primary and secondary sources - estimated, meter readings and invoices	Actual and estimated meter reads	30% of Claremont House is occupied by tenants, this has therefore been removed from the total consumption. Electricity consumption for the Origin Workspace has been estimated using the known electricity consumption of Claremont House. Your electricity consumption is shown in the carbon footprint as Purchased Electricity emissions (Scope 2 emissions) and Electricity Transmission and Distribution losses (Scope 3 emissions). Your scope 2 electricity emissions are reported in two ways: location-based and market-based methods. Location-based electricity emissions have been calculated using carbon emission factors for average national or sub-national grid electricity. Market-based electricity emissions have been calculated using carbon emission factors for your specific electricity supply fuel mix as published on your supplier's website for electricity supplied in the period April 2022 to March 2023 OR residual fuel mix 2022/23 (as no information on your specific supplier fuel mix was available).	UK Operations

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity).
Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.

About this report – Caveats (ii).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
On-Site Renewables	2	kWh	Primary source - report	Actual meter reads	On-site renewables consumption is included within Electricity in the report. 8% of the generation is exported. Feed-in tariff is not received for on-site renewables. Zero emissions have been applied to location and market-based.	UK Operations
Water Supply & Treatment	3	m^3	Primary and secondary sources - estimated and invoices	Actual meter reads and estimated with extrapolation	Please refer to the adjusted data slide(s) for details of extrapolation. Water data is only available for Claremont House. It has been assumed there is no water used at the Claremont Warehouse and water consumption at Origin Workspace has been estimated using Claremont house consumption per person.	UK Operations
Homeworking Energy	3	kWh	Secondary sources - Planet Mark homeworking energy calculation tool and data submission	Estimated	UK homeworking energy includes additional electricity and gas consumption as a result of each full-time equivalent employee working from home. We base our estimate of energy consumption due to homeworking on the new BEIS 2022 homeworking emission factors. The annualised BEIS emission factors have been converted into monthly estimates of energy consumption in order to better account for seasonal variations. Our estimates are based on a 40h working week and a 6-month heating season (October to March) and take into account annual leave. Where the business has a physical office, homeworking utility emissions are calculated but not included in the Total Carbon Footprint figure.	UK Operations

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity).
Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location-based electricity emissions.

About this report – Caveats (iii).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Fleet Vehicles	1, 2 and 3	km and litres	Primary and secondary sources - data submission and fuel report	Actual	Emissions from the 1 electric fleet vehicle have been calculated using mileage and all other vehicles using litres of fuel consumed.	UK Operations
Private Vehicles Used for Business	3	km	Primary source - expenses	Mixed	None	UK Operations
Air Travel	3	pkm	Primary source - travel report	Actual	Distances found using WebFlyer (http://www.webflyer.com/travel/mileage_calculator/).	UK Operations
Rail Travel	3	pkm	Primary source - travel report	Mixed	Where only spend data are available, distance has been estimated using £0.55 per mile for national rail and £0.86 per mile for London underground. Calculations based on 2021 analysis of Planet Mark members' rail journeys. Where to "To" and "From" are known, distances found using LNER website (https://www.lner.co.uk/tickets-savings/the-best-way-to-travel/our-commitment-to-the-environment/#calculator#calculator).	UK Operations
Taxi Travel	3	km	Primary source - expenses	Estimated from cost	Where only spend data are available, distance has been estimated using £2.53 per mile. Calculations are based on a fixed start price of £2.8 per journey, an average cost of £2.02 per mile and an average taxi journey of 5.36 miles. Sources: UK national average taxi costs, Numbeo and 2019 Passenger journeys per person per year - Taxi and Private Hire Vehicle Statistics: England 2021.	UK Operations

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity).
Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.

About this report – Caveats (iv).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Commuting	3	km	Primary source - commuting survey	Actual with extrapolation	Claremont Group Interiors has conducted its own commuting survey and the responses to this has been extrapolated to cover its full FTE.	UK Operations
Waste	3	tonnes	Primary and secondary sources - estimated, report and invoices	Mixed	Waste for Origin Workspace has been estimated using the amount Claremont house produced per person. The same waste diversion rates have been used as last year for all sites (70% RDF and 30% recycled)	UK Operations
Procurement - Paper	3	tonnes	Primary source - invoices	Actual	Evidence has been provided that all paper purchased has recycled content.	UK Operations
Procurement - Courier/Freight	3	tkm	Primary source - invoices	Mixed	Where weights are not known, these have been estimated using the average of the known weights.	UK Operations
Headcount		no.	Secondary source - data submission form	Assumed Actual	We have used the annual average full-time equivalent employees. Part-time employees are assumed to work 20 hours a week. We assume headcount only includes active employees (i.e. excludes employees on furlough).	UK Operations
Turnover		£m	Secondary source - data submission form	Assumed Actual	None	UK Operations
Floor Area		m^2	Secondary source - data submission form and floor plans	Assumed Actual	None	UK Operations

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity).
Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.

About this report – Caveats (v).

Operational Boundary	Scope	Unit	Data Source	Data Accuracy	Comments, omissions, estimates or extrapolations	Organisational Boundary
Normalisation					Year- on- year comparison was normalised to exclude Commuting and Freight data as well as Origin Workspace data as these sources and additional site was reported for the first time in 2023.	UK Operations

Note: unless otherwise stated in the report all electricity emissions are location based (i.e. calculated using carbon emission factors for average UK national grid electricity).
Do let us know if your electricity is from 100% renewable energy and we will provide dual reporting to show both market based and location based electricity emissions.

About this report. Data Quality.

Data quality score

The data quality score is based on the 'Data Quality Matrix' in the Planet Mark Business Certification Scheme Rules and provides an indication of data assurance when using information in this report in your business.

	01 January 2022 to 31 December 2022	01 January 2023 to 31 December 2023	Definition
Relevance of boundary	4	4	Boundary accurately reflects the entire business carbon footprint for the studied period. (eg 95% of organisational activity included)
Data completeness	3	3	12 months of data provided for most sources.
Transparency	3	3	Majority disclosure of assumptions and/or some original evidence provided.
Data accuracy	3	3	Some use of primary data sources and minimal estimated data.
Consistency	4	3	Largely consistent or improved methods, boundary and data completeness with supporting evidence of changes made.
Total score	**17 out of 20**	**16 out of 20**	

As a way to improve your data quality score for future reports, it is recommended:

- To provide actual electricity and water data for all sites
- To obtain actual waste weights for all sites
- To provide primary evidence for all emissions sources

About this report – Caveats – Adjusted Data (i).

Notes: Data for the periods shown below has been interpolated or extrapolated as indicated in the table.

Emission Source	Scope	Site	Data Source	Data Accuracy	Date From	Date To	No. of Days	Adjusted Date From	Adjusted Date To	Adjusted No. of Days	Comment
Water Supply	3	Claremont House	Invoices	Actual meter reads	06-01-2023	31-12-2023	360	01-01-2023	31-12-2023	365	Extrapolation
Water Treatment	3	Claremont House	Invoices	Actual meter reads	06-01-2023	31-12-2023	360	01-01-2023	31-12-2023	365	Extrapolation

About this report – Caveats – Social Value (i).

Theme	Ref	Data source	Data Accuracy	Comments	Organisational boundary
People	**NT6**	Primary Source	Actual	There have been 4 people with a disability employed by Claremont Group Interiors during the reporting period.	UK Operations
People	**NT10**	Primary Source	Actual	One person completed an apprenticeship during the reporting period.	UK Operations
People	**NT20**	Secondary Source	Mixed	All employees have access to wellbeing resources including mental health cover.	UK Operations
People	**NT21**	Primary Source	Mixed	30 hours of Equality and Diversity training has been offered to staff, 18 hours of this can be seen to have been used.	UK Operations
People	**NT39**	Primary Source	Mixed	Multiple mental health resources have been invested in during the reporting period.	UK Operations
People	**NT40**	Primary Source	Mixed	This includes time invested in a review of HR policy.	UK Operations
Community & Volunteering	**NT12**	Primary Source	Actual	One person had a one week voluntary work placement during the reporting period.	UK Operations
Community & Volunteering	**NT13**	Primary Source	Actual	There has been 1 fixed term work placement during the reporting period.	UK Operations

About this report – Caveats – Social Value (ii).

Theme	Ref	Data source	Data Accuracy	Comments	Organisational boundary
Community & Volunteering	**NT26**	Secondary Source	Mixed	There have been multiple events held during the reporting period by Claremont Group Interiors which promote wellbeing.	UK Operations
Environmental	**NT33**	Secondary Source	Mixed	Claremont Group Interiors has one electric vehicle a part of its fleet as well as 3 employees who drove electric vehicles during the reporting period.	UK Operations
Environmental	**NT53**	Primary Source	Actual	This includes money spent on Railcards for employees to encourage staff to travel via rail.	UK Operations
Environmental	**NT83**	Primary Source	Actual	Claremont Group Interiors discloses its scope 1, 2 and 2 emisions through Planet Mark.	UK Operations
Donations	**NT28**	Secondary Source	Mixed	This includes charity donations made by Claremont Group Interiors during the reporting period.	UK Operations
Procurement	**NT43**	Primary Source	Mixed	17 Modern slavery courses have been completed during the reporting period at £25 per course.	UK Operations

About this report.
Data Quality – Social Value.

Data quality score

The data quality score is based on the 'Data Quality Matrix' in the Planet Mark Business Certification Scheme Rules and provides an indication of data assurance when using information in this report in your business.

	01 January 2022 to 31 December 2022	01 January 2023 to 31 December 2023	Definition
Relevance of boundary	4	4	Boundary accurately reflects the entire business social values activities for the studied period. (eg 95% of organisational activity included)
Data completeness	4	4	12 months of data provided for all sources.
Transparency	3	3	Majority disclosure of assumptions and/or some original evidence provided.
Data accuracy	4	4	Mainly use of primary data sources and minimal estimated data.
Consistency	4	4	Consistent or consistently improved methods, boundary and data completeness allowing for meaningful comparisons.
Total score	**19 out of 20**	**19 out of 20**	

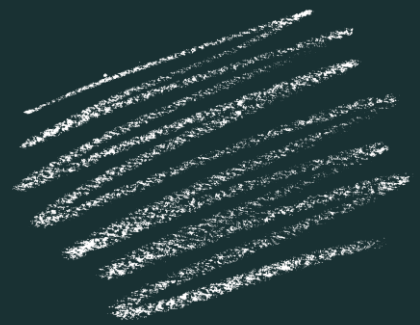
As a way to improve your data quality score for future reports, it is recommended:

- To provide mostly primary rather than secondary evidence
- To implement a Social Value data capturing process to report against Social Value measures throughout the year.

Recommendations.

APPENDIX

Guidance for general best practice.



Data collection and quality

Evidence pack: Collate all relevant invoices in an electronic evidence pack.

Utilities: Take readings of all meters on the last day of the month. Investigate the installation of smart meters.

Headcount: Ask HR for a table showing monthly full time equivalent headcount for the whole reporting period.

Fuel: Introduce fuel cards.

Travel: Ask your travel suppliers to provide you with a report detailing mileage and mode of transport so you can accurately add data to your carbon footprint. For non centrally booked travel record mode of travel, destination/origin and distances travelled in expense claim forms.

Building

Energy efficiency: Regular 'energy audits' will help identify where most energy is being used and potential wastage from equipment, lights and heat loss. Investigate the installation of LED, T5 and sensor lighting and the upgrade of heating controls.

Waste

Carry out a waste management audit: To understand what waste you are producing, where it is coming from and what the best route for it would be. Provide plenty of bins for segregating waste correctly and encouraging recycling.

Engage your waste management supplier to help you reduce landfill waste and instead increase the proportion that goes to recycling and to energy from waste.

Guidance for general best practice.

Water

Check your meters at night, or when water is not in use, to monitor leakage.

Introduce a water use awareness campaign in communal kitchen areas.

Travel

Record all business travel and promote public transport options for business meetings.

Arrange safe and fuel efficient driving training for all drivers. Plan driver routes to finish at their homes.

Choose fuel efficient vehicles. Electric or hybrid cars are exempt from various taxes. Subsidies are also available for smallest vehicles. Provide incentives for employees to opt for low carbon cars, and limit choices to those which meet sustainability criteria

Choose travel management companies, airlines, taxi companies, couriers and other providers that are Planet Mark certified, and look for clear progress on improving fuel efficiency and pursuing credible, sustainable solutions for travel.

Paper

Buy paper from sustainable forests or recycled content. Ask for FSC or PEFC branded paper as a minimum - ideally with the EU Eco label.

Choosing recycled content paper, your carbon emissions from paper use are reduced by 30% but choosing sustainably sourced paper the benefits are more holistic as you support the demand for sustainably managed forests which may otherwise be cut down for a different land use such as agriculture.

Guidance for general best practice.

Staff engagement

Organise annual sustainability workshops. Carry out an energy awareness and ‘switch off’ campaign.

Supplier engagement

Explore your possibilities and choose consciously. Check the Planet Mark website for companies that are currently engaged on reducing their carbon footprint.

THANK YOU

Get in touch

info@planetmark.com
+44 203 751 8108
planetmark.com

71 – 75 Shelton Street,
Covent Garden,
London, WC2H 9JQ